

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Van Hierden, Councillors Alm, Hemmaway, Wakelin, Wilson and Sundquist, Municipal Administrator Vizzutti and Arlene MacOdrum as recording secretary present.

Absent – Councillor Neufeld

Superintendent of Public Works Johnson entered the meeting.

Rob Vogt entered the meeting.

1. Reeve Van Hierden called the meeting to order at 10:36 a.m.

2. **MINUTES:**

Councillor Wakelin noted on Page 9993, the word “development” should be “develop”.

Moved by Councillor Wakelin that the December 15, 2010 Council meeting minutes be accepted as amended.

Carried.

3. **PUBLIC WORKS:**

(a) **M.D. Summer Barbeque**

Superintendent of Public Works Johnson presented various dates to hold the M.D. barbeque. Noted that the M.D. summer barbeque will be held on July 14, 2011 at the Pine Coulee Group Camp.

(b) **Granum Fire Department Fund Raiser**

Superintendent of Public Works Johnson asked Council if they would pay for the turkeys for the Granum Fire Department’s fund raiser as they have in past years.

Moved by Councillor Hemmaway that the M.D. pay for the turkeys for the Granum Fire Department fund raiser supper.

Carried.

4. **COUNCIL MANAGEMENT:**

(a) **Emergency Management Crest**

Municipal Administrator Vizzutti presented a sample of the new Emergency Services Crest for the M.D. of Willow Creek which will be used on the Community Peace Officer vehicle.

5. **FINANCIAL MANAGEMENT:**

(a) **Investment Reconciliation**

Municipal Administrator Vizzutti presented the Investment Reconciliation as at January 6, 2011 for adoption by Council.

Moved by Councillor Alm that the Investment Reconciliation as at January 6, 2011 be accepted as presented.

Carried.

4. **COUNCIL MANAGEMENT (CONT:)**

(b) **West Coast Reductions re: Southern Alberta Processors**

Councillor Alm said that a ratepayer has advised that Southern Alberta Processors are transferring dead stock for disposal between trucks on M.D. roads and there is residual left behind.

Moved by Councillor Alm to instruct Municipal Administrator Vizzutti to write a letter to West Coast Reductions, the parent company for Southern Alberta Processors, advising that the transfer of dead stock for disposal between their trucks is not allowed on roads under the jurisdiction of The Municipal District of Willow Creek No. 26.

Carried.

5. **FINANCIAL MANAGEMENT (CONT:)**

(b) **Cheque Register**

Municipal Administrator Vizzutti presented the cheque register as of January 12, 2011 as information.

4. **COUNCIL MANAGEMENT (CONT:)**

(c) **Letter of Congratulations to Ted Menzies MP**

Municipal Administrator Vizzutti read a proposed letter to the Honourable Ted Menzies, Minister of State for Finance, congratulating him on his appointment.

Moved by Councillor Alm that the letter to Hon. Ted Menzies, Minister of State for Finance be approved as presented.

Carried.

(d) **Proposal for Municipal Sustainability for Alberta**

Questionnaire – Tabled Item

Council completed the questionnaire for submission.

(e) **Recycling – Plastics and Glass**

Councillors Alm and Hemmaway discussed the idea of an involuntary deposit on plastic and glass containers to encourage recycling.

Councillor Sundquist left the meeting at 11:30 a.m.

Discussion ensued with regards to a deposit on plastics and glass.

Councillor Sundquist returned to the meeting at 11:32 a.m.

Councillor Hemmaway advised that SAEWA's report should be completed by the end of January.

Councillor Hemmaway asked Municipal Administrator Vizzutti to notify the CAO's that the cost for SAEWA will be 37¢/capita in 2011.

Councillor Hemmaway asked if Council want to a resolution with regards to a deposit on plastic and glass containers to go forward to the Foothills Little Bow Association now or wait until the report is completed.

Council requested to wait for the report.

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(f) Town of Granum – Recycling

Discussion ensued with regards to the Town of Granum hauling recyclables to Claresholm and the Town of Claresholm and the M.D. of Willow Creek subsidizing Willow Creek Recycling based on total tonnage.

Council instructed Municipal Administrator Vizzutti to write a letter to the Town of Granum confirming whether they are hauling recycling to Willow Creek Recycling in Claresholm, as the M.D. and Town of Claresholm may be subsidizing their recycling tonnage.

(g) Terry's Tire – Waste Transfer Service

Councillor Wilson advised that on December 24, 2010 Terry's Tire hauled the rural garbage collected on the 23rd to the WCRWMS and the landfill was closed. After several attempts to contact the operators of the landfill by Superintendent of Public Works Johnson, Terry's Tire hauled the garbage to the Okotoks landfill and paid a tipping fee of \$85.00. Councillor Wilson asked if the M.D. would reimburse Terry's Tire for the mileage and tipping fee.

Discussion ensued.

Moved by Councillor Wilson to table the item regarding reimbursement to Terry's Tire to the January 26, 2011 Council meeting.

Carried.

(h) Terry Tenove – Benefit

Councillor Wilson asked for a donation from the M.D. for the silent auction at the Terry Tenove Benefit.

Noted that a donation of glasses and t-shirts be made to the Terry Tenove Benefit – silent auction.

(i) Claresholm & District 4-H Beef Club

Councillor Hemmaway advised that the Claresholm & District 4-H require new uniforms and backdrop in the amount of \$1500.00.

Moved by Councillor Hemmaway to donate \$1500.00 to the Claresholm & District 4-H Beef Club to purchase new uniforms and backdrop, from the following discretionary spending accounts:

Division 4 - \$700.00

Division 5 - \$700.00

Division 6 - \$100.00

Carried.

Meeting recessed for lunch at 11:59 a.m.

Meeting reconvened at 1:02 p.m.

(j) Fort Macleod Fire Department Appointments

Moved by Councillor Wilson to appoint Allen Zoeteman as Fire Chief of the Fort Macleod Fire Department.

Carried.

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Moved by Councillor Wakelin to appoint Perry Fraser as Deputy Fire Chief of the Fort Macleod Fire Department.

Carried.

(k) Claresholm Fire Department – Appointments

Moved by Councillor Alm to appoint Kelly Starling as Fire Chief and Todd Heggie as Deputy Fire Chief of the Claresholm Fire Department.

Carried.

(l) Bryce Meldrum – Retirement Expenses

Moved by Councillor Sundquist to table the Bryce Meldrum retirement party expenses item to the January 26, 2011 Council meeting.

Carried.

(m) Information Bulletin 09/10 - Bill 41 – MGA – Community Services Reserve

Hard copy provided to Council.

(n) Information Bulletin No. 10/10 – Subdivision and Development Regulation Amendment

Hard copy provided to Council.

(o) Alberta SW Group – re: Client Status at Chinook Country Tourism

Municipal Administrator Vizzutti advised that Alberta SW is a group client of Chinook Country Tourism Association and therefore Alberta SW will pay the membership fee for 2011 and all Alberta SW communities are eligible for “member benefit” rates if they choose to advertise in the CCTA Southwest Alberta planner.

Municipal Administrator Vizzutti advised that she will provide this information to ratepayers via the newsletter and MD website.

(p) Platinum Communications –

Tower Maintenance/Inspection/Rigging Service Agreement

Municipal Administrator Vizzutti presented the two year Tower Maintenance/Inspection/Rigging Service Agreement between Platinum Communications and The Municipal District of Willow Creek No. 26 for Council’s consideration. She advised that the contract is based on an hourly rate and number of hours to be authorized by the M.D. on a yearly basis.

Moved by Councillor Wakelin that the Reeve and Municipal Administrator be authorized to sign and counter sign on behalf of the Municipal District, the two year Tower Maintenance/Inspection/Rigging Service Agreement between Platinum Communications and The Municipal District of Willow Creek No. 26.

Carried.

(q) Bryan Carr Architect Inc. – Differential in Cost Estimate in Proposed Fort Macleod Facility Components (Firehall vs Maintenance and Storage Area)

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Municipal Administrator Vizzutti read a letter from Bryan Carr explaining the difference in the cost estimate for the proposed Fort Macleod Facility Components (Firehall vs Maintenance and Storage Area).

(r) AAMDC Spring Convention

Municipal Administrator Vizzutti asked the Council who will be attending the AAMDC 2011 Spring Convention, March 21 – 23 in Edmonton.

Noted that all Councillors with the exception of Councillor Alm will be attending the conference.

(s) Alberta Association of Ag Societies Convention – February 3 – 6, 2011 Agenda

Moved by Councillor Alm that Reeve Van Hierden attend the Alberta Association of Ag Societies Convention in Edmonton, February 3 – 6, 2011 .

Carried.

(t) Meyers Norris Penny – Services Agreement

Municipal Administrator Vizzutti presented the Services Agreement with Meyers Norris Penny to provide audit services to the M.D. of Willow Creek.

Moved by Councillor Wilson to authorize the Reeve and Municipal Administrator to sign and countersign the Services Agreement with Meyers Norris Penny, on behalf of The Municipal District of Willow Creek No. 26.

Carried.

(u) MPE Engineering - Re: Engineering Fee Proposal to review Claresholm Airport Water Supply

Municipal Administrator Vizzutti presented the proposed fee in the amount of \$32,500.00 by MPE Engineering to review the Claresholm Airport Water Supply. She advised that the Town and MD had budgeted \$30,000.00 total for the study and will negotiate with MPE Engineering.

(v) Community Economic Development Training Elected Officials Course

Municipal Administrator Vizzutti advised that Alberta SW is hosting a Community Economic Development Training Course for Elected Officials on February 3, 2011 at the Ramada Inn, Pincher Creek from 9:00 a.m. – 4:00 p.m.

Noted that Councillors Wakelin, Wilson, Alm and Hemmaway will attend the Community Economic Development Training Course for Elected Officials.

6. BY-LAWS:

(a) By-Law No. 1626

Municipal Administrator Vizzutti presented By-Law No. 1626, being a by-law to repeal By-Law No. 1104 to control a noxious weed - Common Burdock, for Council's consideration.

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Moved by Councillor Alm that By-Law No. 1626 being a by-law to repeal By-Law No. 1104 be given first reading.

Carried.

Moved by Councillor Hemmaway that By-Law No. 1626 be given second reading.

Carried.

Moved by Councillor Sundquist that all Councillors present are in agreement to giving By-Law No. 1626 third and final reading.

Carried Unanimously.

Moved by Councillor Wilson that By-Law No. 1626 be given third and final reading and that the Reeve and Municipal Administrator be authorized to sign and countersign on behalf of the Municipal District.

Carried.

7. **CORRESPONDENCE:**

(a) **Government of Alberta News Release – New law enforcement framework strengthens community policing, integration and police accountability.** (references made to the Fort Macleod Police College) – presented.

(b) **South Grow – Recognition Evening – January 12, 2011** – presented.

(c) **AAMDC – ERCB Proposes Changes to Well Spacing – Tabled from December 15th**

Councillor Wilson stated that 2 wells per pool should be on existing lease sites only to eliminate further impact on the surface.

Councillor Sundquist said he has a concern with removing the well density controls for coal-bed methane.

Moved by Councillor Wilson that the Council instructed Municipal Administrator Vizzutti to send a letter to the ERCB with a copy to AAMDC acknowledging Council's concerns with regard to the ERCB proposed changes to well spacing as follows:

- 2 wells per pool should be on existing lease sites only which will eliminate any further impact on the surface
- Concerns regarding the effect of removal of well density controls all together for coal-bed methane
- Need to see the proposed regulations prior to approval to provide comments.

Carried.

(d) **AAMDC By-Law Revisions** – presented.

(e) **Alberta Municipal Affairs - Intern Application**

Municipal Administrator Vizzutti advised that the M.D. application for a Municipal Intern under the Regional Collaboration Program (RCP) was not approved for 2011.

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(f) Brownlee LLP – Emerging Trends, Calgary

Noted that Municipal Administrator Vizzutti will be attending Emerging Trends in Municipal Law 2011 in Calgary on February 3, 2011 at the Carriage House Inn.

(g) South Alta REA – Scholarship Information - presented.

(h) Sour Gas Well Locations – Nexen Drilling Project - presented.

(i) AAMDC Standing Issue Committees

Municipal Administrator Vizzutti asked if anyone would like to submit their name to be nominated at the Foothills Little Bow meeting on January 14, 2011 for the AAMDC Standing Issue Committees. There will be three people nominated at the Foothills Little Bow meeting to each committee; the final decision will be made by the AAMDC Board. The following members of Council submitted their names to be nominated:

Councillor Sundquist – Resources, Agriculture and the Environment

Reeve Van Hierden – Infrastructure, Transportation and Municipal Affairs

Councillor Wilson – Intergovernmental Relations, Finance and Justice

Councillor Hemmaway – Social Issues and Concerns

4. **COUNCIL MANAGEMENT (CONT:)**

(w) Response to Keith Lane

Councillor Hemmaway requested that Municipal Administrator Vizzutti read the letter sent to Keith Lane in response to his questions/concerns.

Municipal Administrator Vizzutti read the letter.

Moved by Councillor Wakelin that the meeting go in camera.

Carried.

Rob Vogt left the meeting at 1:53 p.m.

Moved by Councillor Wakelin that the meeting go out of in camera.

Carried.

Rob Vogt returned to the meeting at 2:37 p.m.

Moved by Councillor Wilson that the contract between the Southwestern Alberta Conservation Partnership (SACP) and Jeff Porter be tabled to the January 26, 2011 Council meeting.

Carried.

(x) Willow Creek Recycling Contract

Moved by Councillor Alm that a letter be sent to the Town of Claresholm and Willow Creek Recycling and Bottle Depot advising that the M.D. of Willow Creek will renew the contract for recycling with Willow Creek Recycling and Bottle Depot for a term of one year at the same rate as the 2010 contract.

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8. **ADJOURNMENT:**

Moved by Councillor Hemmaway that the meeting adjourn.

Carried.

Meeting adjourned at 2:38 p.m.

Reeve

Municipal Administrator