

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Van Hierden, Councillors Alm, Neufeld, Hemmaway, Wakelin, Wilson and Sundquist, Municipal Administrator Vizzutti and Arlene MacOdrum as recording secretary present.

Superintendent of Public Works Johnson entered the meeting.

Manager of Development and Planning Services Gibeau & Mike Burla – Planner entered the meeting.

Keli Sandford – Development Assistant entered the meeting.

Rob Vogt entered the meeting.

1. Reeve Van Hierden called the meeting to order at 10:30 a.m.

2. **MINUTES:**

Moved by Councillor Alm that the Council meeting minutes of May 11, 2011 be accepted as presented.

Carried.

3. **DEVELOPMENT/UTILITIES:**

(a) **Land Use Amendment A-01-11 (Eldridge)**

Manager of Development and Planning Services Gibeau presented Land Use Amendment Application No. A-01-11 from Jeremy & Judy Eldridge to rezone a Ptn. NE 36-15-28-4 from 'Rural General – RG' to 'Rural Recreational – RR' to accommodate an application for a commercial campground. She presented By-Law No. 1629, being a bylaw to amend By-Law No. 1616 - Land Use By-Law, to accommodate the redesignation request, for Council's consideration for first reading. She requested that a date and time for the Public Hearing on By-Law No. 1629 be set.

Moved by Councillor Wakelin the By-Law No. 1629, being a by-law to amend By-Law No. 1616 - Land Use By-Law, to accommodate the redesignation request to rezone a Ptn. NE 36-15-28-4 from 'Rural General – RG' to 'Rural Recreational – RR' to accommodate an application for a commercial campground be given first reading and the Public Hearing be scheduled for July 13, 2011 at 1:30 p.m.

Carried.

(b) **MPC Meeting Date Changed**

Moved by Councillor Sundquist that the July 20, 2011 Municipal Planning Commission meeting be rescheduled to July 13, 2011.

Carried.

(c) **Approved Utility Applications**

Manager of Development and Planning Services Gibeau presented the Approved Utility Applications for the period April 1 – 30, 2011 for approval.

Moved by Councillor Hemmaway that the Approved Utility Applications for the period April 1 – 30, 2011 be accepted as presented.

Carried.

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Manager of Development and Planning Services Gibeau, Mike Burla – Planner & Keli Sandford – Development Assistant left the meeting at 10:41 a.m.

4. PUBLIC WORKS:

(a) Internet Tower – Hutt Brethren of Spring Point

Superintendent of Public Works Johnson advised that the MD is currently working with the Hutterian Brethren of Spring Point for the placement of an internet tower on the NE 4-9-29-4. He advised that the Hutterian Brethren were meeting this morning to discuss putting the tower on their land and in exchange for allowing the tower, the Brethren would be provided with free internet. He suggested that an option could be to erect the tower on the road allowance adjacent to the east boundary of the NE 4-9-29-4, as it would never be developed.

Municipal Administrator Vizzutti asked if the road allowance is leased and advised that the process to close the road allowance would take some time.

Moved by Councillor Alm that the meeting go in camera.

Carried.

Rob Vogt left the meeting at 10:47 a.m.

Moved by Councillor Wilson that the meeting go out of in camera.

Carried.

Rob Vogt returned to the meeting at 11:08 a.m.

Treasurer Hannas entered the meeting at 11:08 a.m.

5. FINANCIAL MANAGEMENT:

(a) Cheque Register

Treasurer Hannas presented the cheque register including cheque no. 13403 to 13441 in the amount of \$264,238.17 as information.

(b) Receipts & Payments

Treasurer Hannas presented the Receipts & Payments report as of April 30, 2011 for adoption by Council.

Moved by Councillor Hemmaway to accept the Receipts & Payments report as of April 30, 2011 as presented and Treasurer Hannas was asked to investigate the posting of \$10,000.00 into account no. 2-1-632-515 – ASB – AESA Wildlife Capture.

Carried.

6. COUNCIL MANAGEMENT:

(a) Fire Department Bunker Gear

Municipal Administrator Vizzutti showed the Morning Pride bunker gear purchased for the Claresholm, Granum, Stavely and Fort Macleod fire departments.

(b) Regional Assessment Review Board By-Law No. 1630

Municipal Administrator Vizzutti presented By-Law No. 1630 for Council's consideration.

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Moved by Councillor Alm that By-Law No. 1630, being the by-law to establish a Regional Assessment Review Board be given first reading.

Carried.

Moved by Councillor Hemmaway that By-Law No. 1630 be given second reading.

Carried.

Moved by Councillor Sundquist that all Councillors present are in agreement to giving By-Law No. 1630 third and final reading.

Carried Unanimously.

Moved by Councillor Wilson that By-Law No. 1630 be given third and final reading and that the Reeve and Municipal Administrator be authorized to sign and countersign on behalf of the Municipal District.

Carried.

(c) ORRSC – Agreement for Regional Assessment Review

Services

Moved by Councillor Wakelin that the Reeve and Municipal Administrator be authorized to sign and countersign the Agreement for Regional Assessment Review Services with the Oldman River Regional Services Commission on behalf of the Municipal District.

Carried.

(d) Southwest Alberta Conservation Partnership Agreement

Moved by Councillor Hemmaway that the Reeve and Municipal Administrator be authorized to sign and countersign the Southwest Alberta Conservation Partnership Agreement on behalf of the Municipal District.

Carried.

(e) Granum Golf Course & Granview Park – Wind Fence

Repairs

Municipal Administrator Vizzutti read a letter from the Granum Golf Course and Granview Park requesting a loan in the amount of \$2600.00 from the M.D. of Willow Creek to repair the golf ball barrier fencing between the Granview Park Campground and the Granum Golf Club Driving Range. The group is hoping to be successful in their grant application and repay the loan from the M.D.

Moved by Councillor Neufeld to loan \$2600.00 to the Granum Golf Course/Granview Park to repair the golf ball barrier fencing until grant funding is received.

Carried.

(f) Dissolution Study Process – Town of Granum

Municipal Administrator Vizzutti reviewed the 2001 Dissolution Study report for the Town of Granum as information.

Meeting recessed for lunch at 11:52 a.m.

Meeting reconvened at 1:05 p.m.

Murray Campbell –STARS entered the meeting at 1:05 p.m.

(g) Report on Meeting with Deputy Ministers

Municipal Administrator Vizzutti reported on a meeting with Deputy Ministers hosted by Alberta Municipal Affairs during the ARMAA convention she attended in Edmonton on May 13, 2011. She reviewed various topics discussed and provided copies for Council as information.

7. **DELEGATIONS:**

(a) STARS

Murray Campbell, major gifts manager for STARS was present to play an informational dvd on the operation of STARS and request support from the M.D. of Willow Creek. He advised that the STARS outreach program will work with local EMS and fire departments. He provided information regarding the new STARS AW139 helicopter which will be located in Edmonton by November, 2011 plus one to be located in Calgary in 2012. He advised that the AW139 can fly twice as fast and twice as far, without refueling, as the current BK117. He presented handouts indicating the areas currently covered and the areas that will be accessed with the new AW139 and also presented statistical information.

Municipal Administrator Vizzutti provided M.D. of Willow Creek Emergency Manager - Travis Coleman's contact information to Murray Campbell.

Murray Campbell thanked her for the information and advised that he will be in contact with Travis Coleman regarding the outreach program.

Murray Campbell left the meeting at 1:43 p.m.

Moved by Councillor Hemmaway to donate \$2.00/capita (\$10,670.00) to STARS from general revenue in 2011 and that this item be added as a budget item for 2012.

Carried.

8. **BY-LAWS:**

(a) By-Law No. 1623

Municipal Administrator Vizzutti presented By-Law No. 1623, being a by-law for the closure and lease of the statutory road allowance for Bruce Smith, for Council's consideration for second and third readings.

Moved by Councillor Wilson that By-Law No. 1623 be given second reading.

Carried.

Moved by Councillor Wakelin that By-Law No. 1623 be given third and final reading and that the Reeve and Municipal Administrator be authorized to sign and countersign on behalf of the Municipal District.

Carried.

6. **COUNCIL MANAGEMENT (CONT:)**

(h) **Seniors Week Proclamation**

Moved by Councillor Neufeld that the M.D. of Willow Creek proclaim June 6 – 12, 2011 as Seniors Week.

Carried.

(i) **Municipalities Helping Slave Lake**

Municipal Administrator Vizzutti presented a request for support from the Advisory Committee representing Municipalities Helping Slave Lake. The funds will be administered and released by the Advisory Committee currently made up of a representative from the Town of Nanton, Town of Sylvan Lake and City of Spruce Grove, based upon the needs recommendation of a local committee in Slave Lake.

Moved by Councillor Sundquist to donate \$2.00/capita (\$10,670.) from grant in lieu to the Slave Lake trust fund payable to the Town of Nanton Slave Lake Donation Fund.

Carried.

(j) **Fort Macleod Reduction Plan Agreement**

Municipal Administrator Vizzutti presented an agreement between the Town of Fort Macleod and The M.D. of Willow Creek known as the Fort Macleod Weed Reduction Plan whereby the Town agrees to hire the M.D. Agricultural Service Board to provide weed maintenance services with a budget of \$10,000.00, within the boundaries of the Town.

Moved by Councillor Alm to accept the Fort Macleod Weed Reduction Plan Agreement with the Town of Fort Macleod and the Reeve and Municipal Administrator be authorized to sign and countersign the agreement on behalf of the Municipal District.

Carried.

Noted that Councillor Sundquist declared a pecuniary interest and will not be voting on this motion.

(k) **Councillor Remuneration – Farm Safety Fair**

Moved by Councillor Alm that Councillor Sundquist be paid 2 ½ days honorarium for his participation at the Farm Safety Fair in Stavely on behalf of the Municipal District.

Carried.

9. **CORRESPONDENCE:**

(a) **Granum Canada Day Parade**

Municipal Administrator Vizzutti presented an invitation for participation in the Granum Canada Day Parade on July 1, 2011 at 11:00 a.m.

Noted that Councillor Neufeld will represent the M.D. in the Granum Canada Day parade.

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(b) Alberta Emergency Management Agency – 2010 Southern Alberta Disaster Recovery Program

Municipal Administrator Vizzutti advised that the Alberta Emergency Management Agency has extended the submission of applications for assistance under the 2010 Spring Southern Alberta Disaster Recovery Program to June 7, 2011.

(c) Alberta Health Services – Transition for EMS

Municipal Administrator Vizzutti presented a letter from Nicholas Thain, Director Suburban/Rural Operations, Alberta Health Services advising that the transition from Chinook EMS Ltd. to an AHS operation will be moving forward. A date for the transition has not been set however the EMS service will continue to be deployed out of Claresholm.

(d) AAMDC Members Satisfaction Survey

Moved by Councillor Wilson to table the AAMDC Members Satisfaction Survey to June 8, 2011 for completion by Council.

Carried.

(e) Chinook Arch Regional Library – Annual Report – presented.

(f) Canadian Girls Rodeo Assoc. – Thank You – presented.

(g) ORRSC – Annual General Meeting – June 2, 2011 – presented.

(h) Parkland – Notice of Unsightly Premises

Municipal Administrator Vizzutti advised that Notice of Unsightly Premises were sent to three landowners in Parkland and were given until May 31st to remedy the problem.

10. **ADJOURNMENT:**

Moved by Councillor Wakelin that the meeting adjourn.

Carried.

Meeting adjourned at 2:25 p.m.

Reeve

Chief Administrative Officer