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Claresholm, Alberta, May 11, 2011

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Van Hierden, Councillors Alm, Neufeld, Hemmaway, Wakelin, Wilson and Sundquist, Municipal Administrator Vizzutti and Arlene MacOdrum as recording secretary present.

Superintendent of Public Works Johnson and Assistant Superintendent of Public Works Cochlan entered the meeting.

Rob Vogt entered the meeting.

1. Reeve Van Hierden called the meeting to order at 10:39 a.m.

2. **MINUTES:**

Moved by Councillor Sundquist that the Council meeting minutes of April 20, 2011 be accepted as presented.

Carried.

3. **PUBLIC WORKS:**

(a) Road Bans & Equipment Update

Superintendent of Public Works Johnson presented an update on road bans and graders purchased.

Moved by Councillor Wakelin that the meeting go in camera.

Carried.

Rob Vogt left the meeting at 10:41 a.m.

Manager of Development and Planning Services Gibeau entered the meeting at 10:42 a.m.

Manager of Development and Planning Services Gibeau left the meeting at 10:52 a.m.

Moved by Councillor Wilson that the meeting go out of in camera.

Carried.

Rob Vogt returned to the meeting at 10:59 a.m.

(b) Moon River Estates Horse Paddock Fee for Water

Council was in agreement that each horse paddock at Moon River Estates be invoiced \$10.00/month for water.

Treasurer Hannas entered the meeting at 11:00 a.m.

Linda Reynolds & Kai So of Alberta Municipal Affairs entered the meeting at 11:00 a.m.

4. **FINANCIAL MANAGEMENT:**

(a) Cheque Register

Treasurer Hannas presented the cheque register in the amount of \$241,947.24, cheque #13323 – 13400 as information.

(b) Discretionary Grant Reconciliation

Treasurer Hannas presented the Discretionary Grant Reconciliation in the amount of \$37,959.00.

Moved by Councillor Hemmaway to accept the Discretionary Grant Reconciliation as presented.

Carried.

Treasurer Hannas left the meeting.

Manager of Development and Planning Services Gibeau entered the meeting.

5. **DELEGATIONS:**

(a) **Municipal Affairs – Granum Dissolution Study**

Linda Reynolds and Kai So were present to update Council on the Granum Dissolution Study being completed by Alberta Municipal Affairs.

Linda Reynolds advised that they are meeting with the Town of Granum Council and the M.D. of Willow Creek Council to explain the process and steps that will be taken to complete the dissolution study on the Town of Granum. She advised that a written report, which compares programs and services currently being provided by the town to how the M.D. proposes to provide them in the future. A public meeting will be held in September to meet with the electors of the Town of Granum and the M.D. of Willow Creek. A non binding vote by the electors will be held approximately one week after the public meeting. Ms. Reynolds advised that the dissolution study should be completed in approximately seven months.

Linda Reynolds advised that the workbook will include lists of services and other information currently provided by the Town of Granum. In June she will contact the M.D. to provide the cost and how/what services will be provided. She noted that similar services may not be provided by the M.D.

Municipal Administrator Vizzutti requested that the workbook be provided as early in June as possible as she will be out of the office from June 15 – July 8, 2011 and does not want to delay the process.

Linda Reynolds advised that once the report and vote results are finalized each Council will be asked to provide their comments.

Municipal Administrator Vizzutti asked if the results of the non binding vote is considered or is it the Ministers decision.

Linda Reynolds advised that typically the Minister makes the decision based on the vote results.

Municipal Administrator Vizzutti asked if the M.D. can respond in writing once the report is finalized.

Linda Reynolds stated that the M.D. can respond on how it feels about the dissolution.

Municipal Administrator Vizzutti stated that the M.D. mill rate is lower than the Town of Granum's mill rate and wondered if special levies will be included in the study.

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Linda Reynolds advised that discussion of special levies can be included in the report. She also advised that utility rates and garbage collection can be included as a general response even though actual rates will be unknown.

Municipal Administrator Vizzutti asked if the Town of Granum has Tangible Capital Asset accounting in place and how it will affect the M.D.'s amortization on capital replacement.

Kai So advised that the receiving municipality will receive the Town of Granum's Municipal Sustainability Initiative funding for the current year plus an additional 5 years.

Municipal Administrator Vizzutti advised that the capital cost is huge to the receiving municipality. She said governance and restructuring of boundaries is also an issue.

Linda Reynolds advised that the responsibility is on the receiving municipality to do a boundary review. She advised that a maximum of \$50,000.00 may be available through the Regional Collaboration Grant to be used for restructuring. She advised that the M.D. receives the assets however if sold, the money must be used in Granum.

Municipal Administrator Vizzutti asked if the report will take into consideration any environmental issues.

Councillor Wilson advised that the Municipal Sustainability Initiative funding won't replace capital infrastructure and is a huge liability for receiving municipality. He feels that the M.D. ratepayers should be included in the consultation process.

Linda Reynolds advised that the M.D. ratepayers will be invited to the public meeting. She advised that only written submissions will be allowed at the public meeting, no verbal comments.

Councillor Hemmaway asked if M.D. residents should provide written submissions at the public meeting.

Linda Reynolds advised that written submissions will be accepted at the meeting and for approximately one week after.

Councillor Wakelin asked if the M.D. Council could meet with the Minister.

Linda Reynolds advised that the Council can request a meeting with the Minister.

Manager of Development and Planning Services Gibeau asked if the M.D. can request that the dissolution not happen.

Municipal Administrator Vizzutti advised that the M.D. does not have any input on the final decision. She advised that hydro carbon contamination was discovered during the waterline installation. She suggested that the M.D. could consider partnering with other communities to provide services.

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Linda Reynolds advised that the study may not include everything that the M.D. would like to see in the report. She stated that the Council can request a meeting with the Minister.

Councillor Hemmaway asked if the past dissolution study will be considered in the decision.

Linda Reynolds advised that the past report is not considered but rather it looks at the current situation and time. She advised that the report is a document for the residents.

Delegation left the meeting at 11:47 a.m.

Manager of Development and Planning Services Gibeau left the meeting at 11:47 a.m.

6. COUNCIL MANAGEMENT:

(a) Appoint Deputy Reeve

Municipal Administrator Vizzutti administered the official oath to Deputy Reeve Sundquist.

Meeting recessed for lunch at 11:51 a.m.

Assistant Superintendent of Public Works Cochlan left the meeting at 11:51 a.m.

Meeting reconvened at 1:11 p.m.

(b) ORRSC – Regional Assessment Review Board

Municipal Administrator Vizzutti presented information from ORRSC with regards to a Regional Assessment Review Board made up of members of various Councils who are trained. She advised that there will be a cost of \$200.00/year for administration.

Manager of Development and Planning Services Gibeau entered the meeting at 1:16 p.m.

(c) Orton Playground

Councillor Wakelin presented information regarding the proposed construction of a playground in Orton if a suitable location is obtained.

Manager of Development and Planning Services Gibeau left the meeting at 1:22 p.m.

(d) South Saskatchewan Regional Plan Workbook

Municipal Administrator Vizzutti asked Council to read and complete the workbook for the South Saskatchewan Regional Plan and submit on an individual basis.

Councillor Wilson suggested that information regarding the South Saskatchewan Regional Plan workbook be included in the next M.D. newsletter.

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Moved by Councillor Wilson that in addition to individual submissions, the South Saskatchewan Regional Plan workbook be tabled to October for completion by Council as a whole.

Carried.

(e) Granum Fire Department – Appoint Fire Chief

Moved by Councillor Hemmaway to appoint Walter Havinga as Fire Chief of the Granum Fire Department.

Carried.

(f) By-Law No. 1627 – Madelaine Kimmerly Road Allowance

Request

Municipal Administrator Vizzutti advised that By-Law No. 1627 was given first reading in error as Bruce Smith made an application to lease the same road allowance and the By-Law is currently awaiting Ministerial approval. She advised that defeating By-Law 1627 on second reading would stop the process.

Moved by Councillor Wilson that By-Law No. 1627 be given second reading.

Defeated.

(g) Field Law – Road Rage and Fist Fights

Municipal Administrator Vizzutti reported on a Field Law Seminar she attended regarding Distracted Driver legislation and workplace violence. She provided copies of the info to Council.

(h) Ag Safety Fair

Councillor Sundquist reported that the cotton gloves that the M.D. was going to buy for student participants at the Ag Safety Fair will cost approximately \$3.00 - \$4.00 per pair. He advised that a donation will not be made at this time.

Moved by Councillor Sundquist that resolution No. 116/11 be rescinded.

Carried.

(i) Tax Abatement on M.D. Leased Properties

Municipal Administrator Vizzutti presented various properties which the M.D. leases for Council's consideration for 2011 tax abatement.

Moved by Councillor Alm to approve the tax abatement for 2011 on leased M.D. properties as follows:

Lazy T Farms (Jason Toone) – Blk C & D, Plan 4117JK - \$318.30

Willabar Ranch Ltd. – Lot 1, Blk 1, Plan 8610037 - \$34.86

Dunlop Ranch Ltd. – SW 5-11-27-4 - \$102.26

Carried.

(j) Joint Facility – Town of Fort Macleod

Moved by Councillor Wakelin that a letter be sent to the Town of Fort Macleod inviting them to tour the M.D. shop and Stavely joint facility and advising that

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a commitment by the town is required by July 31, 2011 for the proposed Fort Macleod joint facility.

Carried.

7. **CORRESPONDENCE:**

(a) **ATB – Bail a Bear Campaign – Thank You** – presented.

(b) **MPE Engineering – Claresholm Meter Vault**

Municipal Administrator Vizzutti presented a letter from MPE Engineering advising that the meter vault located on the outskirts of the Town of Granum flooded causing damage to instrumentation and electrical equipment. MPE recommends the Town of Granum and MD of Willow Creek ensure that the road ditch and culverts are periodically checked and blockages removed as required. The following work is also recommended:

- Disconnection of the Water Mains and Electrical Services;

- Increasing the Meter Vault top elevation to match the adjacent road grade;

- Reconnection of the water mains and electrical services

A quote from L.W. Dennis Contracting Ltd. for a total of \$16,270.00 to disconnect, raise and reconnect the Meter Vault could be eligible for funding as part of the Regional Water Supply project. The M.D.'s portion is approximately \$1,000.00.

(c) **Town of Granum – Thank you**

Municipal Administrator Vizzutti presented a thank you from the Town of Granum for waiving the M.D. portion of the 2011 recycling fee in the amount of \$1375.00.

(d) **Community Futures – Entrepreneur Camp**

Moved by Councillor Wilson to donate \$700.00 to the Community Futures Highwood for the Entrepreneur Camp from discretionary spending (\$100.00 from each Division).

Carried.

(e) **Financial Information – Bill 36 & Bill 10** – presented.

(f) **South Alberta REA – Newsletter** – presented.

(g) **Inter Municipal Co-operation Research Paper & Survey Results – AAMDC** - presented.

6. **COUNCIL MANAGEMENT (CONT:)**

(k) **Alberta High School Rodeo – Request for Funding**

Councillor Alm presented a request from the Alberta High School Rodeo to sponsor an event for the 2011 AHSRA District One Year End Awards. Request denied.

Moved by Councillor Hemmaway that the meeting go in camera.

Carried.

Rob Vogt left the meeting at 2:09 p.m.

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Moved by Councilor Alm that the meeting go out of in camera.

Carried.

8. **ADJOURNMENT:**

Moved by Councillor Wilson that the meeting adjourn.

Carried.

Meeting adjourned at 2:52 p.m.

Reeve

Municipal Administrator