

Claresholm, Alberta, November 24, 2010

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Van Hierden, Councillors Alm, Neufeld, Hemmaway, Wakelin and Wilson, Municipal Administrator Vizzutti and Arlene MacOdrum as recording secretary present.

Absent – Councillor Sundquist

Superintendent of Public Works Johnson entered the meeting.

Manager of Development and Planning Services Gibeau entered the meeting.

Rob Vogt - Reporter entered the meeting.

1. Reeve Van Hierden called the meeting to order at 10:31 a.m.

2. **MINUTES:**

Moved by Councillor Alm that the November 24, 2010 Organizational meeting minutes be accepted as presented.

Carried.

Moved by Councillor Alm that the November 24, 2010 Council meeting minutes be accepted as presented.

Carried.

3. **DEVELOPMENT:**

- (a) **Review of Land Use By-Law & Cumulative Effects Study**

Manager of Development and Planning Services Gibeau asked Council to set a date to review the proposed Land Use By-Law.

Discussion ensued.

Review of the proposed Land Use By-Law will be held on December 9, 2010 at 9:30 a.m. and review of the Cumulative Effects Study will commence at 1:30 p.m. Lunch be ordered in.

Council requested that the Cumulative Effects Study committee be invited for lunch and to attend the review at 1:30 p.m. on December 9, 2010.

- (b) **ORRSC Councillor Orientation**

Manager of Development and Planning Services Gibeau asked who will be attending the Councillor Orientation hosted by ORRSC on January 27th at 7:00 p.m. at the M.D. Administration Building.

Noted that all seven Councillors, Municipal Administrator Vizzutti and Manager of Development and Planning Services Gibeau will attend the orientation.

Treasurer Hannas entered the meeting at 10:48 a.m.

4. **FINANCIAL MANAGEMENT:**

- (a) **Cheque Register**

Treasurer Hannas presented the cheque register for November 24, 2010 as information.

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(b) Investment Reconciliation

Treasurer Hannas presented the Investment Reconciliation as of November 24, 2010.

Moved by Councillor Wakelin that the November 24, 2010 Investment Reconciliation be accepted as presented.

Carried.

(c) Discretionary Grants Reconciliation

Treasurer Hannas presented the Discretionary Grants Reconciliation as of November 24, 2010.

Moved by Councillor Hemmaway to budget \$35,000.00 for discretionary grants in 2011.

Carried.

(d) Santa Claus Parade Donation

Treasurer Hannas presented a letter from the Santa Claus Parade committee requesting support from the M.D.

Moved by Councillor Wakelin to donate \$1500.00 to the Santa Claus Parade from the following discretionary spending accounts:

Division 1 - \$300.00

Division 2 - \$300.00

Division 3 - \$300.00

Division 4 - \$200.00

Division 5 - \$200.00

Division 6 - \$200.00

Carried.

(e) Nanton Fire Department – Purchase Zoll Defibrillator

Moved by Councillor Wilson to donate \$4,000.00 from Division 6 discretionary spending to the Nanton Fire Department to purchase a defibrillation machine from ZOLL to ensure compatibility with the ambulance equipment

Carried.

(f) 4-H Sewing Club

Moved by Councillor Hemmaway to donate \$200.00 to the 4-H Sewing Club to purchase shirts for new members from the following discretionary spending accounts:

Division 4 - \$100.00

Division 5 - \$100.00

Shop Foreman Burnham entered the meeting.

Carried.

(g) 2010 Municipal Sponsorship Initiative Profile Update

Treasurer Hannas presented an overview of the MSI funding profile. She reviewed the total cost to build the Stavely Joint Facility leaving \$653,754.34 of the

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MSI funding allocation available for the facility in Fort Macleod. The fire hall and MD grader shop and wash bay would be a total of 23,915 sq. ft. Mechanical would be oversized to allow Fort Macleod to build their shop on at a later date.

Municipal Administrator Vizzutti advised that the MD needs to commit MSI funding to Fort Macleod facility if that is the direction from Council.

Moved by Councillor Alm to instruct administration to submit an application under the Municipal Sustainable Initiative for construction of an M.D. firehall/gradershop in Fort Macleod.

Carried.

(h) Long Term Disability Benefits

Treasurer Hannas advised that at the current time the maximum pay for any employee on disability is \$4500.00 per month. By using an employee's annual salary divided by 12 months and multiplied by 66 2/3 is how the amount is calculated. Treasurer Hannas requested that the maximum be increased to \$6,000.00 for management and long term employees.

Moved by Councillor Hemmaway to approve an increase in Long Term Disability pay from \$4500.00/month to \$6,000.00/month.

Carried.

Treasurer Hannas left the meeting at 11:36 a.m.

5. **PUBLIC WORKS:**

(a) Occupational Health & Safety Conference Report

Shop Foreman Burnham reported on the OH&S conference that Municipal Administrator Vizzutti and himself attended.

(b) Concrete Apron Bond – MD Shop

Municipal Administrator Vizzutti advised that Graham Construction is requesting the M.D. to voluntarily release the bond in the amount of \$123,881.00 which was secured by the M.D. of Willow Creek to guarantee the structural integrity of the cement aprons at the M.D. shop.

Moved by Councillor Alm that Graham Construction's structural integrity bond for the cement aprons at the M.D. shop be released.

Carried.

(c) Bar Code Reader

Shop Foreman Burnham advised that the bar code reader to scan parts was a 2010 budget item and will be in place in the near future.

(d) Summary of Unit Costs – September & October

Shop Foreman Burnham presented the September & October Summary of Unit Costs as information.

Shop Foreman Burnham left the meeting at 11:51 a.m.

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(d) Camping Rates Amended– John Zoeteman & Clear Lake Parks

Moved by Councillor Neufeld to amend resolution #401/10 on November 1, 2010 to adjust the camping rates at John Zoeteman Park and Clear Lake Park to \$15.00/night.

Carried.

(e) U/V Angle Blade

Superintendent of Public Works Johnson asked Council to approve the purchase of a U/V angle blade to be used on the grader at a cost of \$13,366.00 + GST and setup as a prepaid budget item for 2011.

Moved by Councillor Alm to approve the purchase of 2 U/V angle blades at a cost of \$26,732.00 + GST from Finning as a prepaid in 2010 and budget item for 2011.

Carried.

Manager of Development and Planning Services Gibeau entered the meeting.

(f) Radler Road

Superintendent of Public Works Johnson advised that McNally Contracting has quoted \$99,826.00 to reconstruct the Radler road to M.D. standards. He advised that there is a bond in the amount of \$100,000.00 which can be accessed to rectify the issues with the Radler road.

Meeting recessed for lunch at 12:00 p.m.

Meeting reconvened at 1:03 p.m.

Manager of Development and Planning Services Gibeau advised that Mr. Radler expects the M.D. to use the bond to reconstruct the road.

Moved by Councillor Alm to instruct administration to proceed with accessing the bond provided by Radler Construction to upgrade the road to M.D. standards.

Carried.

6. COUNCIL MANAGEMENT:

(a) Supper Meeting with 5 Towns

Municipal Administrator Vizzutti reviewed the agenda for the meeting with the five towns on November 30, 2010 for Council's approval.

(b) Orton Playground

Councillor Wakelin advised that residents in Orton are in need of a playground and they have discussed the possibility of Mrs Duncan Blair donating the land. The Orton Ag Society has asked if the M.D. would consider loaning them \$25,000.00 which would be repaid after they work at the casino.

Received as information at this time.

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Manager of Development and Planning Services Gibeau left the meeting at 1:18 p.m.

(c) Nanton FCSS 2011 Budget

Municipal Administrator Vizzutti presented the Nanton FCSS 2011 Budget as information.

(d) Bill C544 – Ban on Import of Horses for Slaughter

Council expressed concerns with federal Bill C544 to ban the importing of horses to Canada for slaughter for human consumption.

Councillor Alm will discuss Bill C544 with MP Ted Menzies and report back to Council.

(e) Building on Strength – A Proposal for Municipal Sustainability for Alberta

Municipal Administrator Vizzutti provided each Councillor with a copy of “Building on Strength – A Proposal for Municipal Sustainability for Alberta.”

Moved by Councillor Alm to table discussion of the Proposal for Municipal Sustainability for Alberta to January 12, 2011 Council meeting.

Carried.

(f) January Meeting Date Changed

Moved by Councillor Hemmaway that the January 19th Council meeting date be changed to January 26, 2011.

Carried.

Moved by Councillor Alm that the January 19th Municipal Planning Commission meeting date be changed to January 26, 2011.

Carried.

(g) Outstanding Fire Invoices

Moved by Councillor Hemmaway that the outstanding fire account in the amount of \$1086.00 for Ronald & Vera Thompson be added to tax roll # 7956.000 Lot 1 – 5, Blk 64, Plan 5659X if payment is not received by November 30, 2010.

Carried.

Moved by Councillor Hemmaway that the outstanding fire account in the amount of \$318.28 for Carl R. Pugh & Milly Nelson-Pugh be added to tax roll #4024.050 Lot 1, Blk 1, Plan 9211776 (NE 25-12-27-4) if payment is not received by November 30, 2010.

Carried.

(h) Fort Macleod Traffic Safety Network

Municipal Administrator Vizzutti presented the mandate of the Fort Macleod Traffic Safety Network. She advised that there are 16 regional safety traffic networks in the province.

Noted that Kevin Brandvold of Alberta Transportation be invited to meet with Council to discuss the mandate of the Fort Macleod Traffic Safety Network.

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(i) **Thank You – Willow Creek Long Term Care Centre**

Municipal Administrator Vizzutti read a thank you from the Willow Creek Long Term Care Centre for the donation of nourishment carts.

7. **BYLAWS:**

(a) **By-Law No. 1621**

Municipal Administrator Vizzutti presented By-Law No. 1621, being a by-law for the closure and lease of the statutory road allowance adjacent to the east boundary of the North East 13-16-1-5 for grazing purposes for James Howden, for Council's consideration for first reading.

Moved by Councillor Hemmaway that By-Law No. 1621, being a by-law for the closure and lease of the statutory road allowance adjacent to the east boundary of the North East 13-16-1-5 for grazing purposes for James Howden be given first reading.

Carried.

8. **CORRESPONDENCE:**

(a) **Thank You – Fort Macleod Health Foundation** – presented.

(b) **Fort Macleod Centennial Arena Upgrade**

Municipal Administrator Vizzutti presented a letter from the Centennial Arena Committee requesting a commitment from the M.D. for the Centennial Arena upgrade project.

Moved by Councillor Wakelin that a letter of commitment would be premature at this time until consultation with the Fort Macleod Curling Club is completed.

Carried.

(c) **Fortis – Congratulations on Election** - presented.

(d) **Benchmark Assessment Consultants**

Municipal Administrator Vizzutti presented a letter from Benchmark Assessment Consultants Inc. offering to make a presentation explain the roll of the assessor and legislation concerning assessments.

Council instructed Municipal Administrator Vizzutti to invite Benchmark Assessment Consultants to make a presentation to Council.

(e) **Granum Fire Department Christmas Party**

Municipal Administrator Vizzutti presented an invitation to attend the Granum Fire Department Christmas party on December 11, 2010.

Noted that Reeve Van Hierden and Councillor Hemmaway will attend the Granum Fire Department Christmas party.

(f) **AAMDC – Release of Study regarding High Speed Rail** - presented.

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(g) **South Foothills Transmission Project**

Municipal Administrator Vizzutti presented hard copy of the information to Council.

(h) **Emergency Management Act – State of Local Emergency**

Municipal Administrator Vizzutti presented information concerning Sec. 203 of the MGA to delegate the power of declaring a state of emergency to a council committee, the CAO or a designated officer. Noted that Municipal Administrator Vizzutti will formulate a bylaw to address the issue of declaring a State of Local Emergency for Council's consideration.

9. **DELEGATIONS:**

(a) **South Alta REA**

Bill Van Rootselaar – Vice Chairman and Banish Bassett – General Manager of South Alta REA entered the meeting

Bill Van Rootselaar gave an overview of South Alta REA and advised that they are currently limited to certain types of services (basically agricultural services) and Fortis gets to serve the remainder.

Central Alberta Rural Electrification Association (CAREA) has filed a challenge with regards to that practice with the Alberta Utilities Commission and if approved would get exclusive rights to all new services within their area (existing Fortis services would be "grandfathered"). The rural electrification association is striving to maintain and build their base. CAREA has been granted a hearing by the Alberta Utilities Commission.

Bill Van Rootselaar advised that South Alta REA does everything at cost for its membership and are looking for support from the M.D. to ensure that the REA's remain viable and continue serving the rural areas.

Bill Van Rootselaar advised that the South Alta REA has had issues with Fortis re: arbitrations and is limited with regards to resources such as lawyers.

Banish Bassett advised that the REA's want exclusive rights to the areas that they already service and are frustrated with the lack of cooperation from Fortis concerning power interruptions. The REA has no recourse when notification is not provided by Fortis

Councillor Alm asked if an irrigation customer is considered an agricultural or industrial customer.

Bill Van Rootselaar advised that an irrigation service is considered as an agricultural customer.

Municipal Administrator Vizzutti read the proposed resolution provided supporting the Central Alberta REA's application to the Alberta Utilities Commission, for Council's consideration.

Bill Van Rootselaar and Banish Bassett left the meeting.

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Moved by Councillor Alm that the Council of The M.D. of Willow Creek “supports the application of Central Alberta Rural Electrification Association Limited (CAREA) to the Alberta Utilities Commission for a declaration by the Commission that CAREA is entitled to serve any person in its service area wishing to obtain electricity for use on property and that FortisAlberta Inc. is restricted to, and shall provide electric distribution service in CAREA’s service area only to a consumer not served by CAREA.

And further that the application should be granted to permit CAREA to operate within its service area on an exclusive basis after January 1, 2012 so as to be in the same position as all other electric distribution system owners in Alberta.”

The Reeve and Municipal Administrator be authorized to sign and countersign on behalf of the Municipal District and submit the letter in support of Central Alberta Rural Electrification Association Limited to the Alberta Utilities Commission .

Carried.

8. **CORRESPONDENCE (CONT:)**

(i) **Municipal Affairs – New Website for MSI Program –** presented.

(j) **Bar U Ranch – Presidents Report -** presented.

(k) **Putting People First – Recommendations for an Alberta Health Act – Part One of Part Two –** Copies provided to Council.

(l) **Funding for Southern Alberta Land Trust – from U.S. Tides –** presented.

6. **COUNCIL MANAGEMENT (CONT:)**

(j) **Recruitment Invoice**

Councillor Alm presented an invoice in the amount of \$20,000.00 and a request for funds to be paid to the Town of Claresholm re: Physician Recruitment for payment in January 2011.

(k) **Council Photo Proofs**

Council reviewed the proofs of the group Council photo and selected the photo to be reproduced.

Noted that the following photos be ordered from Judy Dahl

Photography:

4 – 8X10, 5 – 5X7 & 1 – 20 X 24 framed

Moved by Councillor Hemmaway that the meeting go in camera.

Carried.

Rob Vogt left the meeting at 2:38 p.m.

Moved by Councillor Alm that the meeting go out of in camera.

Carried.

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ADJOURNMENT:

Moved by Councillor Neufeld that the meeting adjourn.

Carried.

Meeting adjourned at 2:53 p.m.

Reeve

Municipal Administrator