

**Claresholm, Alberta, May 11, 2016**

The regular meeting of the Council of The Municipal District of Willow Creek No. 26 was held in the Administration Building on the above date with Reeve Wilson, Deputy Reeve Hemmaway, Councillors Kroetsch, Sandberg and Sundquist, CAO Vizzutti and Kelsey Kilborn as recording secretary present.

**Absent: Councillors Alm and Van Hierden**

**Lawrence Gleason – Reporter entered the meeting.**

1. Reeve Wilson called the meeting to order at 10:15 a.m.

Moved by Reeve Wilson the meeting goes in camera with Council only to discuss a Council matter at 10:15 a.m.

Carried.

**Lawrence Gleason left the meeting at 10:15 a.m.**

**Kelsey Kilborn left the meeting at 10:15 a.m.**

**CAO Vizzutti left the meeting at 10:17 a.m.**

**CAO Vizzutti returned to the meeting at 10:39 a.m.**

Moved by Councillor Kroetsch the meeting comes out of in camera at 10:50 a.m.

Carried.

**Superintendent of Public Works Johnson entered the meeting at 10:50 a.m.**

**Kelsey Kilborn returned to the meeting at 10:50 a.m.**

**Director of Finance Hannas entered the meeting at 10:50 a.m.**

**Lawrence Gleason returned to the meeting at 10:50 a.m.**

2. **MINUTES:**

**(a) Minutes of April 20, 2016**

Moved by Councillor Sandberg the April 20, 2016 Council meeting minutes be accepted as presented.

Carried.

3. **FINANCIAL MANAGEMENT:**

**(a) Cheque Register**

Director of Finance Hannas presented the cheque register for cheque #'s 20971 – 21059 in the amount of \$1,192,885.30 as information.

**(b) Discretionary Spending Reconciliation**

Moved by Councillor Kroetsch the discretionary spending reconciliation be accepted as presented.

Carried.

**Superintendent of Public Works Johnson left the meeting at 11:01 a.m.**

**Director of Finance Hannas left the meeting at 11:01 a.m.**

4. **COUNCIL MANAGEMENT:****(a) Report on Meeting with Hon. Sarah Hoffman, Minister of Health**

Reeve Wilson and Councillor Sundquist reported on the April 21, 2016 meeting with Hon. Sarah Hoffman, Minister of Health, in Edmonton, to discuss medical first response/transport for the M.D. of Willow Creek Medical First Responders. Noted Emergency Services Manager Coleman was also present at the meeting.

Moved by Councillor Kroetsch a letter be sent to the Hon. Sarah Hoffman, Minister of Health thanking her for meeting with MD representatives.

Councillor Kroetsch withdrew his motion.

**(b) Report on Biodiversity Management Framework Meeting**

CAO Vizzutti and Reeve Wilson reported on the Biodiversity Management Framework meeting held April 28, 2016 and also attended by Councillors Alm, Kroetsch, and Sandberg.

**(c) Report on Land Use 2016**

Councillor Sandberg and CAO Vizzutti provided feedback on the Land Use 2016 seminar they attended in Edmonton on May 4 & 5, 2016.

**(d) Lethbridge County Services Agreement – Moon River Estates Water System**

CAO Vizzutti presented a new three year agreement with the County of Lethbridge for the maintenance and operation of the Moon River Estates water distribution system for Council's consideration. The agreement will be effective May 1, 2016 – April 30, 2019 and the annual cost is \$44,718.84 plus GST for 2016 with an increase of 2.5% in 2017 and 2018.

Moved by Councillor Sandberg to accept the three year agreement with the County of Lethbridge for the maintenance and operation of the Moon River Estates water distribution system as presented and the Reeve and CAO be authorized to sign the agreement on behalf of the Municipal District.

Carried.

**(e) Elected Officials Education Program**

CAO Vizzutti presented the Elected Officials Education Program course "Leading for the Long-Term: Effective Planning and Strategy" being held on June 14, 2016 in Olds. She asked if anyone is interested in attending.

**(f) Alberta Municipal Affairs – Minister's Awards for Municipal Excellence**

CAO Vizzutti presented an invitation from Alberta Municipal Affairs for submissions for the annual Minister's Awards for Municipal Excellence. CAO Vizzutti noted Vulcan County has applied for the Partnership Award for the Intermunicipal Development Plan projects.

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**(g) Road Allowance Fee – Minimum Yearly Fee**

CAO Vizzutti asked Council if they wish to increase the minimum charge for road allowance leases effective January 2017.

Moved by Councillor Sundquist the minimum yearly charge for road allowance leases will remain at \$10.00 effective January 2017.

Carried.

**(h) Town of Nanton – Re: Recycling Policy**

CAO Vizzutti presented a letter from the Town of Nanton advising of policy changes regarding the use of the Nanton Recycling Depot. M.D. ratepayers are required to have an Authorized User Card visible to Town staff when dropping off recyclables effective July 1, 2016.

Council expressed concerns with the Town of Nanton Recycling Depot Policy No. 44-23-16/02/01.

Moved by Deputy Reeve Hemmaway to instruct CAO Vizzutti to obtain clarification regarding the Town of Nanton's Recycling Policy and report back to Council.

Carried.

**(i) Nanton Health Centre Management Committee – Financial Statements – (Tabled item from April 20, 2016 meeting)**

CAO Vizzutti advised she will be attending the Nanton Health Centre Management Committee meeting tonight at 7:00 p.m.

**(j) Mosquito Creek Foundation – 2015 Financial Statement**

CAO Vizzutti presented the Mosquito Creek Foundation's 2015 financial statement as information.

**(k) Chinook Arch Regional Library System – 2015 Financial Statement and Annual Report Highlights**

CAO Vizzutti presented the Chinook Arch Regional Library System's 2015 financial statement and Annual Report Highlights as information.

**(l) Proposed Bill 9 Amendments – Government of Alberta**

CAO Vizzutti presented information regarding Bill 9 which proposes to simplify and streamline how minor offences are enforced and free up officers and civilian staff to focus on predators and serious criminal offenders.

**(m) AAMDC – David Staples article re: Industrial Taxation**

CAO Vizzutti presented the President of AAMDC Al Kemmere's response to an article by David Staples "Alberta government moves to end province's industrial tax fiasco" in the Edmonton Journal. Al Kemmere advised an editorial will be published in the Edmonton Journal from AAMDC Executive Director Gerald Rhodes.

**(n) Municipal Government Act Review – Minister's Tour**

CAO Vizzutti advised seats have been booked for Council to attend the Municipal Government Act Review at the Lethbridge Lodge on July 15, 2016, 8:30

**10800**

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a.m. – 11:00 a.m. CAO Vizzutti provided each Councillor with their ticket and asked them to let her know if they have to cancel.

**Meeting recessed for lunch at 12:05 p.m.**

**Meeting reconvened at 12:53 p.m.**

**Wayne Lamb entered the meeting at 12:53 p.m.**

**(o) Tax Sale**

**Appraisals**

(i) CAO Vizzutti presented an appraisal by Wayne Lamb of Benchmark Assessment for the SE 31-13-28-4 (6.63 acres) to establish a reserve bid for tax sale purposes.

Moved by Councillor Sandberg to accept the appraisal of \$190,050.00, by Wayne Lamb of Benchmark Assessment, as fair market value for SE 31-13-28-4 (6.63 acres).

Carried.

(ii) CAO Vizzutti presented an appraisal by Wayne Lamb of Benchmark Assessment for the NE 10-16-27-4 (.14 acres) to establish a reserve bid for tax sale purposes.

Moved by Councillor Kroetsch to accept the appraisal of \$500.00, by Wayne Lamb of Benchmark Assessment, as fair market value for the NE 10-16-27-4 (.14 acres).

Carried.

**Bid Deposit**

Moved by Councillor Sandberg a deposit of 10%, cash or certified cheque be provided with the bid submitted, with the remaining 90% payable at the close of auction, if accepted.

Carried.

**Appoint Auctioneer**

Moved by Deputy Reeve Hemmaway CAO Vizzutti be appointed to act as auctioneer for the tax sale.

Carried.

**Wayne Lamb left the meeting at 1:04 p.m.**

**(p) Town of Granum – Canada Day Parade**

CAO Vizzutti presented an invitation from the Town of Granum to participate in the Canada Day parade.

Noted Deputy Reeve Hemmaway will attend the Town of Granum Canada Day parade.

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**(q) Alberta Southwest – Annual General Meeting/Tour at Bomber Command Museum**

CAO Vizzutti presented an invitation to attend the Alberta Southwest Regional Economic Development Alliance Annual General Meeting being held at the Bomber Command Museum of Canada in Nanton on June 1, 2016.

Reeve Wilson, Deputy Reeve Hemmaway, Councillors Sandberg and Sundquist and CAO Vizzutti will attend the Alberta Southwest Annual General Meeting on June 1, 2016.

**(r) Southern Alberta Summer Games T-shirts**

Moved by Councillor Sundquist the purchase of Southern Alberta Summer Games t-shirts for participants representing the M.D. be approved.

Carried.

**(s) Report on MD Firefighters Attending Fort McMurray Fires**

CAO Vizzutti updated Council on the support provided by MD firefighters at the Fort McMurray fire as requested by the Provincial Operations Center (POC).

**(t) Linear Footprint Management Planning – Livingstone/Porcupine Hills**

CAO Vizzutti presented an invitation to the Linear Footprint Management meeting “Under the Hood”, to provide an opportunity to understand the model and results, at the Blairmore Elks Hall on Thursday May 26, 9:30 a.m. – 4:00 p.m.

Noted Reeve Wilson, Deputy Reeve Hemmaway, Councillors Alm and Kroetsch will attend the Linear Footprint Management Planning meeting on May 26, 2016 in Blairmore.

5. **CORRESPONDENCE:**

**(a) Chinook Jr. Stock Show – Thank you** – presented.

**(b) Better Access to EMS** – presented.

**(c) Alberta Environment and Sustainable Resource Development – Flood Recovery Application – High River** – presented.

**(d) Community Futures Alberta Southwest – Board Member Nomination Requested**

CAO Vizzutti advised the Community Futures Alberta Southwest has an opening on their board for a representative residing in the MD of Willow Creek and are requesting nominations. She stated the board members may be nominated by the M.D. but are not appointed by the M.D.

**(e) AAMDC Letter to Hon. Danielle Larivee – Re: Centralized Assessment of Industrial Properties**

CAO Vizzutti presented a letter from Al Kemmere, President of AAMDC to the Hon. Danielle Larivee, Minister of Municipal Affairs stating the

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AAMDC supports the assessment of industrial property to continue to be done by municipalities under the current system.

**(f) WCCHS Sports Society – Donation**

CAO Vizzutti presented a letter from the WCCHS Sports Society requesting funding assistance to purchase capital equipment for skill development. The Society will be applying for matching grant funding.

Moved by Councillor Sandberg to donate \$1,700.00 to the WCCHS Sports Society from the following discretionary spending accounts:

Divisions 1, 2, 3, 4, 6 & 7 - \$200.00 each

Division 5 - \$500.00

Carried.

**(g) Alberta Health Services – Health Advisory Council**

**Expression of Interest 2016**

CAO Vizzutti presented Health Advisory Council's Expression of Interest 2016 in which they are recruiting Albertans to represent their community on the Health Advisory Council. Expression of Interest will be accepted until May 18, 2016, the Alberta Health Services Board will appoint council members once the process is complete.

6. **ADJOURNMENT:**

Moved by Councillor Sandberg to adjourn the meeting.

Carried.

Meeting adjourned at 1:47 p.m.

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Reeve

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Chief Administrative Officer